# Promotor(a) or Community Health Worker Administrative Rules25 Texas Administrative Code §146.1- §146.8

# Summary of Changes Implemented June 24, 2015

# timeline

## 2013-2014

* + **Review of the administrative rules** regarding the training and certification of promotores(as) or community health workers (CHWs)
	+ **Stakeholder input** (Community health workers (CHWs) and CHW networks/associations, members of the Promotor(a)/CHW Training and Certification Program Advisory Committee, instructors and training programs, employers, and others)
		- **Meetings** with stakeholders
		- **Online survey** with more than 700 responses

## February 27, 2015

* **Proposed** rules published in the Texas Register

## March 2015

## Public comments accepted through March 30, 2015

## June 19, 2015

* **Adopted** rules published in the Texas Register

## June 24, 2015

* **Final** rules implemented

# Summary of changes

## General Structure

* + **Streamlined/simplified rule structure**
		- 146.1 Definitions *– no major changes*
		- 146.2 Applicability *– no major changes*
		- 146.3 Promotor(a) or Community Health Worker Training and Certification Advisory Committee
		- 146.4 Application Requirements and Procedures for Sponsoring Organizations
		- 146.5 Eligibility Requirements and Application Procedures for Community Health Worker Instructors
		- 146.6 Eligibility Requirements and Application Procedures for Promotores or Community Health Workers
		- 146.7 Professional and Ethical Standards *– no major changes*
		- 146.8 Violations, Complaints and Subsequent Actions *– no major changes*

§146.3 Promotor(a) or Community Health Worker Training and Certification **Advisory Committee**

* + Committee review date **changed to May 1, 2019**
	+ Annual Report:
		- Date changed to **April of following year**
		- May include data and results to track program milestones and outcomes

§146.4. Application Requirements and Procedures for **Sponsoring Organizations**

**Application:**

* **Clarify experience in training or sponsoring training** for promotores, community health workers, and other health care professionals or paraprofessionals including training that **utilizes adult learning principles** and is **related to core competencies** in communication skills, interpersonal skills, service coordination, capacity-building skills, advocacy, organizational skills, teaching, and knowledge base on specific health issues
* Added requirement to provide program plan to provide training for community health workers or instructors on **at least an annual basis**

**Curriculum:**

* **Component for hands-on learning**, such as field practice, internship or practicum
* **Name and organization** of the curriculum developer (initial certification training)
* Appropriate **citations and references**
* **Activities and other strategies** consistent with adult learning theory and principles
* **Cultural sensitivity** and literacy level appropriate to the topic and target audience
* **Translation** of the curriculum if the curriculum will be provided in a language other than English
* **Must turn-in roster within seven business** days following program completion
* Must maintain **record of attendance** for no less than three years

**Instructors:**

* Curricula must be provided by a **certified instructor**, unless otherwise approved by the department
* *Guest Instructor procedure is in final draft stage- anticipated implementation in Fall 2015.*

§146.5. Eligibility Requirements and Application Procedures for **Community Health Worker Instructors**

* Clarification for **requirement to live in Texas**
* Change to **inactive status** if no longer a Texas resident
* Will accept signed applications via email (either typed signature or scanned signature). No longer need to mail the signature page.

§146.6. Eligibility Requirements and Application Procedures for **Promotores or Community Health Workers**

* Clarification for **requirement to live in Texas**
* Change to **inactive status** if no longer a Texas resident
* Will accept signed applications via email (either typed signature or scanned signature). No longer need to mail the signature page.