



IDAHO DEPARTMENT OF  
HEALTH & WELFARE

IDAHO COMMUNITY HEALTH WORKER (CHW) COMMITTEE

Draft Project Plan  
(2/26/15)

Meeting/Topic/Milestone	Schedule
<p><b>CHW Committee Kickoff Meeting</b> Meeting objectives include:</p> <ul style="list-style-type: none"> <li>• Establish a common foundation of knowledge re: CHWs, their value to health care in Idaho, and national best practices in CHW use and implementation</li> <li>• Understand alignment with SHIP grant requirements</li> <li>• Plan assessment of current activities</li> </ul>	<p>March 4, 2014 9:00 a.m. – 4:00 p.m.</p>
<p><b>CHW Assessment</b> An electronic survey will be administered to assess use of CHWs (and functions associated with CHWs) in Idaho and solicit members for the CHW key informant group.</p>	<p>April/May 2015</p>
<p><b>CHW Key Informant Meeting</b> This will be a meeting with a group of Idaho CHWs with the goals of introducing them to this effort, cultivating engagement, and gathering input about key program objectives.</p>	<p>April/May 2015</p>
<p><b>CHW Committee Meeting</b> Potential agenda items include:</p> <ul style="list-style-type: none"> <li>• Reviewing assessment results</li> <li>• Hearing from a CHW key informant panel</li> <li>• Determine sub-committees needed for developing recommendations on the project objectives (see below)</li> </ul>	<p>June/July 2015</p>
<p><b>CHW Workgroup Subcommittee Meetings</b> Topic-specific sub-committees will be convened to address and develop recommendations including, but not limited to, the following areas (see Project Goals and Objectives):</p> <ul style="list-style-type: none"> <li>• The best CHW definition and model for Idaho</li> <li>• Workforce development</li> <li>• Evaluation and monitoring</li> <li>• Policy support</li> <li>• Awareness and outreach</li> </ul>	<p>Starting July 2015</p>